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| **Risk Assessment For** | The Valley Evesham | | |
| **Risk being Assessed** | **On site and surrounding activity areas** | | |
| **Assessor** | Vix Powell | **Date** | 25/02/2020 |

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| **Activity/ Process/ Operation** | **What are the hazards to health & safety?** | **What risks do they pose and to whom?** | **Risk Level**  **H/M/L** | **What precautions have been taken to reduce the risk** | **Risk Level Achieved**  **H/M/L** | **What further action is needed to reduce the risk?** |
| Graduate Planet Biodiversity Day  Arrival-  (2nd car park)  Onsite learning area and surrounding woodland and pathways | Moving vehicles/delivery vans.  General public/dogs  -Brambles  -Nettles  -Fungi  -Lichen  -Berries  -Ground  Flora/Fauna | Road traffic accident/injury/death  Stranger danger  Aggressive dogs-injury/harm  -Tripping/Falling-Injury  -Stings  -Scratches  -Germs  -Bites/Stings  -Slip/trip/falls | M  H | \*Leader to meet and greet coach/group-Safety talk before leaving the coach  \*Coach guided into designated spot nearest to learning site. (signs are in place for dog owners to keep their dogs on leads at all times.  Rules and awareness of areas used/boundary lines/appropriate behaviour  Leaders aware of potential hazards to avoid/poisonous plant safety sweep-Cut back managed accordingly | L  M | \*Adult:child ratio covered by visiting school + onsite learning deliverers x 2(site manager briefed and in attendance) Group led to activity site in organized paired line. Ongoing supervision of children at all times  \*Support children’s knowledge and understanding of risks so they can manage a risk for themselves and eachother. |
|  | -Low lying branches  -Foreign litter-rubbish/glass bottles  -Fallen branches  -Sticks  -Log seats | -Poking/stabbing  -Spiking-Accident/injury  Cuts/germs/Contamination  -Tripping/Falling/Spiking-Splinters  -Tripping/Falling/Slipping | M  M | Clear walkways and access routes-ongoing management/awareness  -Safety sweep  -Safe use  Rules and awareness | L  L | -Safety sweep prior to session.  Ongoing visual checks |
|  | \*Blue rope/fence boundary | -Tripping/Falling-Injury | M | Rules and awareness/No climbing | L | -Supervision at all times-ongoing verbal reminders if necessary. |
|  | \*General public access to surrounding areas | -Out of boundary area unsupervised/unsafe  -Lost children  -Abduction | M | Class work in small groups with designated adult.  Rules and awareness | L | -Supervision at all times  \*Head count-carried out throughout the day and prior to leaving activity areas |
|  |  |  |  |  |  | **Extra considerations:**  **\*Leader outdoor first aid trained**  **First Aid kit**  **Radio**  **Mobile Phone**  **Class register and emergency contact details** |
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| **Signed on behalf of Leaf Outdoors** |  | **Signed on behalf of Graduate Planet** |  | Date |  |
| **PRINT:** | Vix Powell | **PRINT:** |  |  |  |